

HAZCOM GHS

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Role of a Return to Work Coordinator

P-E COURSE CODE: TROHS 009

A Return to Work Coordinator is the key person in the workplace that assists injured workers to remain at or return to work as soon as safely possible after injury. They also assist their employer meet their return to work obligations under the *Victorian Workers Compensation Legislation*.

Return to Work Coordinators need to have an appropriate level of seniority and competence to perform their role. WorkSafe has approved P-E Handley-Walker to deliver the two day 'Role of a Return to Work Coordinator' training course, developed and endorsed by the WorkSafe.

The course covers:

- The return to work process and the role of the Return to Work Coordinators.
- Information that the Return to Work Coordinators will need to support and assist employers and injured workers.
- Information and underlying skills that will assist Return to Work Coordinators to facilitate the successful return to work of injured workers.

This training may also be of value to line managers, supervisors and Health and Safety Representatives.

Duration: 2 days

Course Fees and Payment:

- Cost per person - \$650.00 each GST Inc. (Note: *3.5% Credit Card Surcharge fee applies to *Mastercard or *VISA payments).
- Please provide your purchase order and our Tax Invoice will be sent to you by P-E Handley-Walker Pty Ltd.
- Full payment is required 10 days prior to course commencement.
- Courses are run subject to confirmation of minimum class numbers. Course confirmation will be advised to all enrolled participants 7 days prior to the course.
- For further information and enrolment forms contact us on 03 9708 8809, 0412 439 334, or email training@p-handley-walker.net.au www.p-handley-walker.net.au

P-E Handley-Walker can tailor training to suit your needs and those of the workplace. Training can also be delivered in-house at your workplace. Contact us for further information and to discuss your requirements. For further information and enrolment forms contact us on:

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www.p-handley-walker.net.au

Refund Policy: Full refund is available for cancellations received in writing at least 7 business days before the course date for face-to-face learning. If the course is cancelled by P-E Handley-Walker students will be offered a place at the next scheduled course or a full refund.