

Managing the RTO Standards 2015

- A process to manage the RTO Standards with less pain -

If you believe your RTO management system could do with some help, or you would like to develop a system to suit your needs.....

All Registered Training Organisations are aware of the requirement to operate their organisations to the Standards for Registered Training Organisations (RTOs) 2015.

Numerous organisations have offered “packages” intended to allow this to happen, often ending as large, ineffective and complex systems.

As an RTO, P-E Handley-Walker have tackled this via the use of a plan that links the process/evidence needed for compliance to each standard.

- **RTO-Plan** provides a roadmap for the internal administrator
- **RTO-Plan** provides a guide for the external auditor to follow the trail to compliance
- **RTO-Plan** is not an expensive “new software package” – it runs in standard Microsoft Office
- **RTO-Plan** does not require a host of new documentation
- **RTO-Plan** generally utilises your existing controls and processes



- **And the RTO-Plan is cost effective!**

P-E Handley-Walker can help you to:

- *review your current system*
- *identify any problems/issues*
- *provide assistance/guidance to link your system via the plan, in as little as 2-4 onsite visits.*
- *P-E Handley-Walker consultants have undertaken over 1000 external AQTF audits of RTOs as members of the NSW DET panel of VETAB auditors*

*for more information contact Will Ray 0412 439 334 / (03) 9708 8809
to discuss our approach, or arrange a visit.*

We also offer Internal Audit skills training and mentoring, and ongoing maintenance of the system as an effective alternate to DIY